

## **MINUTES – VILLAGE OF HARVEY**

**Regular Meeting**

**April 14, 2021**

**7:30 P.M. HMCC entrance due to COVID-19**

1. Call to order, adopt agenda, approval of Minutes of previous meetings.

In attendance, Mayor Gamblin, Deputy Mayor Corey, Councillors MacMullin and Howse, Village Manager-Tom MacDonald, and Village Clerk-Katherine Henry.

The Meeting was called to order by Mayor Gamblin at 7:25 pm.

**Councillor MacMullin motioned to approve the adoption of the agenda. Seconded by Councillor Howse. Motion carried.**

**Deputy Mayor Corey motioned to approve the adoption of the previous Meeting Minutes from March 10<sup>th</sup>, 2021. Seconded by Councillor MacMullin. Motion carried.**

2. Manager's Report

- Student hire dates and interviews and pay rate  
Tom reported that he could use a student for eight weeks but the 12 weeks from last year was too long. Deputy Mayor Corey stated that we should support the students and provide 12 weeks and that there were more things they can do. A start date of May 31<sup>st</sup> was established. We have an approved SEED grant for up to 12 weeks at 35 hours per week. We have not heard from the Canada Summer Jobs program. Deputy Mayor Corey suggested that the Village consider hiring two students if the CSJ application is approved. There are two applicants for the summer job. Councillor Howse would like to be involved if the interviews can be held later than 5:30 pm. Katherine will set up interviews for the two applicants.
- Camera  
A fourth camera was approved for purchase in 2020 but the current system is difficult to view as it requires downloads and no information is provided in real time. The current DVR could be converted to reduce activations from small items and can also be set up via wi-fi to send alerts at a cost of \$750. Wi-fi could be connected for \$60/month + tax on a 3 yr contract. Deputy Mayor Corey suggested that we not upgrade the DVR or get the wi-fi alert option at this time. The camera, which has already been approved, should be ordered and installed.
- Washroom connections  
Tom reported that he and Deputy Mayor Corey met with Brad Walton from Cummings Construction. He believes that he has a solution for us and will provide a drawing for us. A pump and tank may be required to reach the lift station. The suggestion is also to fill in the ditch by extending the storm drain run-off piping as part of this connection.
- Camera report from April 2, 2021 after fire at Lakeshore  
The fire chief reported a fire started at their pump building at the Lakeshore.

Investigation of the camera recordings did show two young people on bicycles going in that direction and returning and showed a fire but the clarity is not there and the cameras were not pointing in that direction. Katherine was asked to send the camera footage to the fire chief.

- Drainage on Cherry Mountain

Tom and Deputy Mayor Corey met with Rob MacKay on Cherry Mountain to look at the option of drainage to Route 3 rather than across the private property. We would like to dig some test holes to see how much rock is there to be able to dig to the required depth.

Deputy Mayor Corey suggested that a couple of test holes be dug at the same time on the route to the top of Spruce Street to assess the ability to put in a sewer line.

Deputy Mayor Corey made a motion to dig the test holes for the drainage and sewer. It was seconded by Councillor Howse. Motion carried.

### 3. Business Arising from the Previous Minutes

- Poplar Lane Subdivision

Katherine reported that she has been waiting for the Village lawyer to provide a clause on taking ownership of the road for the agreement. She will continue to follow up with the lawyer for a response. She also reported that Shawn Little has formed a company to assume ownership of the subdivision. The name is Country Roots Improvements Inc. The agreement has been changed to the new name.

- Meeting with Fishing Groups/Harvey Lake Association

Council had a very successful meeting with the four bass fishing groups that have tournaments at Harvey Lake and representatives from the Harvey Lake Association. Councillor Howse thought that everyone is committed to keeping Harvey Lake safe for all users. Further meetings will be held in the future.

- Municipal Reform Update

The Clerk reported that although the Village Mayor and Council will be elected by acclamation, the results will not be official until after all the Province's elections can be held. Elections have been postponed for the communities currently under lockdown due to a COVID-19 outbreak.

- Sewer extension on Spruce Street

A cost estimate was received from Englobe for extending the sewer pipe to the top of Spruce Street. This was high due to the likelihood of rock and was priced accordingly. Once the test holes are dug, the estimate can be more accurately prepared.

- Pitch in Canada 2021

The bags have been received and the suggestion was that the Clean up Day in the Village could be combined with the HLA Adopt a Highway Clean up and the Lakeshore Clean up. The suggested date is June 5<sup>th</sup>.

- Tablet purchase

A tablet option was circulated to Council. Deputy Mayor Corey suggested that this be put on hold until after the new Council is sworn in.

#### 4. New Business

- Update from Dan Fletcher on Community Days plans and Activity Challenge  
Dan Fletcher announced that they plan to have Community Days this August 10 to 15. As the time gets closer, the format will be finalized. The Harvey Community Days organizations is also pursuing a name change to Harvey Community Network  
There will be a drive through Community Breakfast on April 24<sup>th</sup> to raise funds for Harvey Helps and there may be another relay around the community like the one held in 2019.  
The Activity Challenge through Participaction will be held again in June with a possible 24 hour relay. This Challenge is to promote physical activity in the community.
- Gas Tax Report for 2020 and 2021 Plan  
The Gas Tax Report and Plan were presented for this year. Work planned for last year will be done this year with work at Taylor Field and Ground Water Management on Cherry Mountain.  
**The motion was made by Councillor Howse and seconded by Councillor MacMullin to approve the Gas Tax Report for 2020 and the Expenditure Plan for 2021. Motion carried.**
- Outstanding sewer bills  
The Clerk circulated a report that showed the Aged Overdue Receivables for the Village sewer and Harvey Lake sewer users. The Village has user fees and interest outstanding at \$8,817.63 of which about half was invoiced in January. Three users were above the \$300 threshold at the end of December as per the Sewer By-Law and were sent letters. One made a small payment, and no response was received for the other two. The Clerk was instructed to follow the By-Law and send letters advising the users their service will be disconnected in June if payment is not received.  
Users on the Harvey Lake did not have anyone with fees due above \$300 on December 31, 2020 who have not made payment. One cottage on Route 636 has still not connected to the system and bills continue to be sent out but no response has been received. A letter will be delivered in person to the cottage location in the summer as we do not have a mailing address.
- Rural Transit Solutions Fund  
The Clerk reported that the Government of Canada announced the first federal fund dedicated to rural transit solutions on March 29, 2021. Some funding may be expanded for programs like Dial-a-Ride. More details will follow.
- Re-Zoning Application  
A re-zoning application has been submitted for a change from residential to commercial. The property is on Route 3 across from Moffitt's and is for a 3-bay service garage. It will go through the Planning department for review and recommendations before coming back to Council.
- By Law 2021-01 Dog By-Law  
The Clerk had circulated a revision to the Dog By-Law to update the existing By-Law from 2008. By-Laws from other Municipalities were used for comparison. The

suggestion is that the annual period be from July 1 to June 30 as it is currently. There should be a different fee for a first license and a renewal as tags would not have to be given again. There could also be an option to register for two or three years at a time instead of annually. The Province currently has that option for LSDs. There are some powers given to the Dog Constable which would not be used such as using tranquilizer guns or destroying animals. These should be removed. The Village does not currently have a place for dogs that are impounded. A location needs to be identified. The seizing and impounding section references a judge of the Provincial Court but there is no indication of how to make that claim to them. The fine is also very small. The penalty listed is also small. A list of Fine Amounts was taken from the McAdam by-law and are significantly higher than in Harvey. References to kennels were removed but some reference to kennels and not allowing them in the Village should be put back in. A section on how to report a violation should also be included. Council should review the draft and provide feedback to the Clerk for updates.

- Recycling and Garbage Information-Clean up Day  
Paul Riley brought in a sample of an “Oops” sticker that he has been told to use by the landfill as there are too many items being brought in which are not allowed. He also explained that people are putting in glass and plastic bags and not breaking down their cardboard boxes. The Clerk will put an ad in the Lionews and information will be placed on the Village website and Facebook pages. A welcome information package could be sent to new property owners with garbage and recycle information including the calendar and brochures.  
The annual Clean-up Day will be held on the last Monday of the month, May 31<sup>st</sup>.
- Receptacles to recycle used plastic baits at Lakeshore  
Martin McNally requested permission to place a bucket near the boat launch for fisherman to recycle plastic baits. Council was concerned that it would be vandalized but did not object to having it there.

## 5. Correspondence

- Communities in Bloom – Hope Garden  
The sign guidelines have been posted for the program. The Clerk will follow up with Cathie Ayer to see how many and what size signs will be needed.
- Earth Day - April 22
- Election Results Delay  
Although the new Council was elected by acclamation, results will not be formally made by Elections NB until after all areas of the Province have had an opportunity to vote. Voting has been cancelled in the lock down zones in Edmundston. Powers of Council are limited between the original election date and the date that election results are announced. The length of the delay is unknown.
- Talk with Your Kids About Money Proclamation - April 14, 2021
- National Organ and Tissue Donation Awareness Week Proclamation – April 18-24, 2021

6. Clerk's Report

The Clerk presented the Bank Balance Report ending April 14, 2021, the Transactions by Account Report, and the Payroll Summary Report for review.

**A motion was made by Deputy Mayor Corey, seconded by Councillor MacMullin to approve the reports as presented. Motion carried.**

7. Adjournment

**A motion to adjourn the meeting was made by Deputy Mayor Corey and seconded by Councillor Howse at 9:25 pm.**

Certified Correct,

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Katherine Henry  
Clerk

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Winston Gamblin  
Mayor