

## **MINUTES – VILLAGE OF HARVEY**

**Regular Meeting  
January 8th, 2020  
7:00 P.M. Village Office**

1. Call to order, adopt agenda, approval of previous Minutes.

In attendance: Mayor Gamblin, Deputy Mayor Corey, Councillor MacMullin, Councillor Howse, Village Clerk-Katherine Henry and Village Manager-Tom MacDonald.

The Meeting was called to order by Mayor Gamblin at 7:05 pm.

**Councillor MacMullin motioned to approve the adoption of the Agenda. Seconded by Councillor Howse. Motion carried.**

**Deputy Mayor Corey motioned to approve the previous Minutes from the December 11, 2019 Regular Meeting as circulated. Seconded by Councillor Howse. Motion carried.**

**Councillor Howse motioned to approve the previous Minutes from the December 18, 2019 Special Meeting as circulated. Seconded by Councillor MacMullin. Motion carried.**

**Councillor Howse motioned to approve the previous Minutes from the December 30, 2019 Special Meeting as circulated. Seconded by Councillor MacMullin. Motion carried.**

2. Manager's Report

- Sewer line inspection

Tom reported that Infraspac conducted a camera inspection of the sewer line along Route 636 on Dec. 18. The camera went 238' from the manhole in front of number 53 Route 636 before getting blocked. The camera also went from the manhole in front of 40 Route 636 towards number 53 Route 636 but went 187' before being blocked. Tom also reported that a vac truck has been arranged as soon as Infraspac is available.

There was discussion over whether another camera inspection should be done right after the clean out or if it should be done in the spring to see what happens to the area over time. Mayor Gamblin suggested it should be done right away to see if the cause of the blockage could be determined. Tom was instructed to have Infraspac bring the camera truck with the vac truck to see the clean line.

Tom also suggested that homeowners would need to be notified when the vac truck will be cleaning as there is a possibility that water could come up in the homeowner's toilets if they do not have a backflow valve on their pipe. Tom has requested at least one day's notice from Infraspac to provide notice to homeowners on the line. Tom was not sure what would happen in cottages that are not occupied in winter.

Deputy Mayor Corey expressed concern about the sag in the sewer line that was identified by the camera video. This may require repair work in the spring. This will be looked at again after the cleaning.

- Level 1 Wastewater Operator

Tom reported that he had met with Ed Arsenault from McAdam regarding the Village sewer system and certification requirements. He is interested but the Village of

McAdam was concerned about potential liability for them in the event of a lawsuit in the Village of Harvey. Deputy Mayor Corey asked the Clerk to contact our insurance provider to find out our options and the costs.

- Backup for Tommy - Snow Clearing and Water Testing  
Tom has previously expressed concern that the Village does not have a back up operator in the winter for snow clearing. Currently there is a back up person for water testing, but the preference would be to have one person who could cover all of Tommy's responsibilities in the event of illness or vacation. A candidate has been identified. The Clerk was asked to write up a job description and an offer. If this position is created, the current water testing employee will not be needed.

### 3. Business Arising from Previous Minutes

- Draft Lease Agreement with HMCC  
The Clerk was asked to prepare a draft lease agreement to be used for renting the current Village office space from the Harvey Memorial Community Centre. This document was presented. It has also been sent to the HMCC Board Member that requested it.

**Councillor Howse motioned to approve the lease agreement. Seconded by Deputy Mayor Corey. Councillor MacMullin abstained from voting as he is Vice Chair of the HMCC Board member. Motion carried.**

### 4. New Business

- DTI moving maintenance building from Route 3 to Poplar Lane  
The Clerk was contacted by Kevin Richard, District Engineer with District #5, Fredericton Department of Transportation & Infrastructure to advise the Village that their building at 2026 Route 3 will be decommissioned and a new building will be built on their storage location on Poplar Lane. Mayor Gamblin expressed concern about increased traffic on the road, particularly after subdivision plans have been approved for this road. Councillor Howse asked if there would be an increase in tax revenue with a new building in the Village. There would be revenue for the building permits. Deputy Mayor Corey suggested that sewer connections would need to be part of the discussion on locating a building at that location. Mayor Gamblin suggested that a different entrance would be needed to keep traffic off the residential street. There was more concern expressed about the increased traffic if/when the fuel pumps move to the new building. DTI requested a meeting with Council so the Clerk will organize a date and time.
- Cenotaph Flags  
The Clerk asked if the Harvey War Memorial Fund could be used to purchase new flags for the Cenotaph. Council agreed this would be a good use of the fund. The Clerk will get the flags ordered and see how the fund is accessed.

### 5. Correspondence

- Invitation to Horizon Strategic Consultation-Jan. 29,2020  
Councillor MacMullin, Deputy Mayor Corey and Mayor Gamblin expressed an interest in attending this meeting. The Clerk will send in the RSVP.

6. Clerk's Report

The Clerk presented the Bank Balance Report, the Transactions By Accounts Report for the General Operating Account and a new Payroll Summary Report. The Payroll Summary Report is to be presented at future meetings and contains the hours for employees per pay period (worked, vacation, sick and statutory holidays)

- Bank Balance Report & Transactions By Accounts Report

**The motion to approve the Bank Balance Report and the Transactions By Account Report for the General Operating bank account was made by Deputy Mayor Corey and seconded by Councillor MacMullin. Motion carried.**

**The motion to approve the Payroll Summary Report was made by Deputy Mayor Corey and seconded by Councillor MacMullin. Motion carried.**

7. Adjournment

**A motion to adjourn the meeting was made by Deputy Mayor Corey and seconded by Councillor Howse at 8:50 pm. Motion carried.**

Certified Correct,

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Katherine Henry  
Clerk

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Winston Gamblin  
Mayor