

MINUTES – VILLAGE OF HARVEY

**Regular Meeting
January 9th, 2019
7:00 P.M. Village Office**

1. Call to order, adopt agenda, approval of previous Minutes.

In attendance: Mayor Gamblin, Deputy Mayor Corey, Councillor MacMullin, Councillor Howse, Village Manager-Tom MacDonald and Village Clerk-Katherine Henry. Cpl. Ryan from the RCMP, Stephen Fox, Jochen Schroer and Dan Fletcher were invited guests.

The Meeting was called to order by Mayor Gamblin at 7:00 pm.

Councillor MacMullin motioned to approve the adoption of the agenda, seconded by Councillor Howse. Motion carried.

Deputy Mayor Corey motioned to approve the previous Minutes from December 12, 2018 as circulated. Seconded by Councillor Howse. Motion carried.

2. Police Report

Cpl. Ryan delivered the Police Report for the month of December 2018. Cpl. Ryan reported that the detachment responded to 36 calls for service in the Village of Harvey and surrounding areas which was considered a quiet month for a December. There were two impaired investigations in the month. Five check stops were completed with six traffic tickets issued in the month. One traffic collision was reported with damage under \$1,000. There were three criminal code violations. Twelve other activities were completed in the month of December. No Break and Enters were reported in December.

3. Manager's Report

Tom reported that the tractor had been repaired by MacKay's Garage and that he had replaced the heater with a plug-in electric heater.

4. Update on Charlie Little Road Sewer Project

The update was presented by Stephen Fox and Jochen Schroer. Stephen stated that the design is almost finalized-there are two options for the location of the lift station, but the pipeline route has been decided. The current cost estimate is \$2.6 M including contingency. This estimate has been given to the province and while it is higher than the original estimate, the total was not really a surprise. Stephen said he does not know when, or if, it will be approved.

Stephen also reported that he and Jochen have met with the owners of the land where the pipeline crosses. An easement agreement will need to be drawn up. NB Southern is the only property owner who is requesting compensation in the form of an annual payment. The easement agreement will be between the landowners and the Village of Harvey. This easement will need to be for construction and maintenance access.

Councillor Howse asked what the impact might be on insurance costs to the Village to take on this line from environmental risk. Katherine can get an estimate from our insurer, Frank Cowan Company.

There are 55-60 connections anticipated and the capital cost for connection is currently estimated at \$2,400. The user fees for residents was discussed. The approach would be to keep the fees the same for users of Phase I and Phase II. There may be some higher maintenance costs for Phase II with the lift station.

Stephen also reported that there will be costs associated with the project that will be not be covered by government funding. These would include all legal fees associated with the easement agreements and contract agreements. There may also be survey fees. Additionally, a small piece of land will need to be purchased for the lift station which would involve land cost and legal fees. Stephen asked if the Village would agree to pay these fees. It was suggested that they could be paid for from the Utility 2 Capital Reserve Account and paid back when funds begin to come in from the user fees.

Councillor Howse requested the Clerk to ask the Village legal counsel for an estimate of fees. Agreement with homeowners-Jeff Russell is working on a form for the owners. This time the installation will have an engineering inspection to ensure proper install and decommissioning of existing systems. This was not done on Phase I.

Jochen Schroer then spoke to the route. It will move along the Charlie Little Road to a lift station which will then pump along Bluffview Lane and up over Cherry Mountain. It will then run along Spruce Street and tie into the Village system across from 16 Spruce Street. The location of the lift station has not been finalized. The line will cross property on Cherry Mountain owned by Jane Fiander and David Chessie.

Stephen reported that they are not ready for a public meeting but that homeowners should be provided with an information package prior to that meeting and not at the meeting.

Deputy Mayor Corey suggested that a lateral stub and shut-off valve be installed on the line even if the current owner did not wish to hook on to make it easier to connect at a later date.

5. Business Arising from Previous Minutes

- Cost of replacement odour media – The odour prevention media has been priced at approximately \$17,500 for the two vents along the Lake Road sewer system. It was installed two years ago. The media can be tested every year to see if it needs to be replaced. Jochen Schroer said this media is used by the City of Fredericton and he could provide a contact to see how long it lasts. Free testing can be done annually by the vendor, Filtration Plus Ltd. Jochen offered to show Tom how to access the boxes and take the samples in the spring.

6. New Business

- Attendees for Municipal Round Table in St. George on January 16th – MP Karen Ludwig has arranged a second, round table event with MP Marco Mendicino, Parliamentary Secretary to the Minister of Infrastructure and Communities. They have asked for the names of the two attendees. Mayor Gamblin stated that he would attend and Councillor MacMullin and Richard Corey also expressed an interest. They would decide and advise the Clerk.

Appointment of Development Officers – With the appointment of the Southwest New Brunswick Service Commission, the Council must appoint new Development Officers.

It was moved by Deputy Mayor Corey and seconded by Councillor MacMullin. Be it resolved that the Village of Harvey Council appoint Alex Henderson, Don Leachman and Judy Hartford as Development Officers for the Village of Harvey. Motion carried.

- Appointment of Building Inspectors
With the appointment of the Southwest New Brunswick Service Commission, the Council must appoint new Building Inspectors.

It was moved by Councillor Howse and seconded by Councillor MacMullin. Be it resolved that the Village of Harvey Council appoint Don Leachman, Michael Hall, and K. Vernon Faulkner as Building Inspectors for the Village of Harvey. Motion carried.

- By-Law 2019-1 By-Law to Repeal By-Law No 19, Planning Advisory Committee
Councillor MacMullin moved that the Clerk give first reading to By-Law 2019-1, By-Law to Repeal By-Law No 19, Planning Advisory Committee. Seconded by Deputy Mayor Corey. Motion carried.
- Appointment of a resident of Harvey to the PRAC – The Clerk advised Council that they will need to appoint a resident of Harvey to the Planning Review & Adjustment Committee (PRAC). Council's person will be brought to the Commission Board for appointment onto the PRAC. The ideal PRAC person is someone with a very good knowledge of Harvey and understands either law, planning, construction, surveying, or environmental issues. There are monthly meetings in various locations in the region and representatives are paid a stipend to attend as well as mileage. As the Councillor on the current Village Planning and Advisory Council, Councillor Howse will notify the current members and ask if anyone would like to serve on the SWNBSC Committee.
- Tractor purchase
The Clerk presented the Tender VOH 2018-02 Review sheet which summarized the information from the four suppliers and five tractors quoted. After review and discussion, it was recommended by the Village Manager and Council that the bid submitted by Riverside Chainsaw 1989 Ltd for a Kioti Model CK3510SEHC with a 66" bucket be selected for purchase. Riverside and the other three suppliers will be notified as soon as the borrowing application from the Municipal Capital Borrowing Board is approved.
- Dillon Consulting Ltd pricing for wastewater oversight
Dillon Consulting was approached in the fall to see if they could provide oversight of our sewage system by a certified wastewater operator. The offer letter and pricing were reviewed by Council, but the ongoing cost is quite high for our operation. Deputy Mayor Corey reported that he had discovered a Village resident may be a

certified wastewater operator through previous work and was going to check if his certification was still active. Deputy Mayor Corey will follow up with him.

7. Correspondence

- Community Anniversaries – Katherine presented a potential funding opportunity for an anniversary event through Building Communities through Arts and Heritage. WWE Smith’s store is celebrating its 150th birthday in 2019 and it was suggested that a community event could be held by the store to honour the occasion. Deputy Mayor Corey suggested that we could expand the event to include a celebration of the role of the country general store in a community. Katherine was asked to contact the Harvey Regional Heritage and Historical Association to see if they would be interested in being involved.

8. Clerk’s Report

- Bank Balance Report & Comparative Income Statement

The current balances in each account report was reviewed. The remaining business loan amount from the Rte 636 project will be paid out as soon as the HST rebate is received. The Utility Trust Account has also been closed with residual funds going to the HST rebate and to the Utility 2 Capital Reserve account.

The Comparative Income Statement shows our actual expenditures against the budget amounts. It looks like we are quite close to actuals in most areas with a surplus overall.

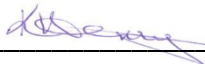
The motion was made by Deputy Mayor Corey to approve the Bank Balance report as presented. Seconded by Councillor MacMullin. Motion carried.

The motion was made by Deputy Mayor Corey to approve the Comparative Income Statement as presented. Seconded by Councillor Howse. Motion carried.

9. Adjournment

A motion to adjourn the meeting was made by Councillor Howse and seconded by MacMullin at 9:20 pm. Motion carried.

Certified Correct,



Katherine Henry
Clerk

Winston Gamblin
Mayor