

MINUTES – VILLAGE OF HARVEY

**Regular Meeting
May 8th, 2019
7:00 P.M. Village Office**

1. Call to order, adopt agenda, approval of previous Minutes.

In attendance: Mayor Gamblin, Deputy Mayor Corey, Councillor MacMullin, Councillor Howse, Village Manager-Tom MacDonald and Village Clerk-Katherine Henry. Constable Michaud attended from the RCMP. Invited guests were Alexander Gopen of the SW NB Service Commission and Dan Fletcher.

The Meeting was called to order by Mayor Gamblin at 7:00 pm.

Councillor MacMullin motioned to approve the adoption of the agenda with the addition of topic Update on Rural Community. Seconded by Councillor Howse. Motion carried.

Councillor Howse motioned to approve the previous Minutes from April 8th, 2019 as circulated. Seconded by Councillor MacMullin. Motion carried.

2. Police Report – Cst. Michaud presented the report for April. The RCMP responded to 21 calls for service in the Village and surrounding areas. One collision with damage under \$1,000. Three checkstops were conducted and eight other investigations were conducted.

There was some discussion about the continuing problem of ATVs and minibikes travelling on the main roads. Cst. Michaud asked everyone to call in to the non-emergency number and report when they see any of these violations. They may have someone in the area that can investigate immediately but the reporting will demonstrate that there is a problem. The phone number is 1-888-506-RCMP (7867).

Cst. Michaud was thanked for coming.

3. Manager's Report

- Street Sweeping – Tom reported that he met with Valcon, the new owner of the previous street sweeping company. They have asked if they can do the street sweeping at night. Council would prefer daytime work. They did not give a start date but there is concern about the amount of sand in the storm drains if it isn't soon.
- Screw piles for speed sign – Tom was asked to get pricing for installing three screw piles to attach the speed sign to so that it cannot be stolen again. Two locations were decided-near Ross Little's coming in from Fredericton and one near Carmen McKeen's house coming in from McAdam. A third location may be added later closer to the tracks.
- Garbage enclosures – The cost to build a cedar enclosure is approximately \$300 for a double sided, trash and cans/bottles. Council would like 2 double enclosures built (lakeshore and trail) and one single for garbage only at Davis Park. Existing garbage cans will be repaired for the locations in the Village centre.
- Garbage collection for summer – Tom reported that he collected the garbage last summer from the Village with his Friday pickups as T Mac's Hauling and paid for the

tipping fees himself. He asked if he could charge the Village as a client for the five months that the garbage cans are out. Katherine was asked to check the average tipping fees from 2017 and develop a weekly rate.

4. Business Arising from Previous Minutes

- SNBSC Report to Council on Planning – Alexander Gopen presented a Report to Council on Planning to give an update of their activities on behalf of the Village since the contract began. There was some discussion about mini-homes being permitted in the Village. Deputy Mayor Corey stated that there is no definition of mini-home in our Planning Statement and that we didn't want to negatively impact property values.
- Building By-Law updates – BY-LAW 2019-02 A BY-LAW RESPECTING BUILDING received 2nd and 3rd reading by title and has now passed into law.
- Rural Plan – adding duplex/fourplex to permitted uses in Residential Zone
Alexander Gopen presented the proposed Rural Plan and explained that is an amalgamation of the old rural plan, zoning by-laws and any relevant amendments. Because of the new Municipal Planning Act, an old Rural Plan cannot be amended and a new one must be created to make changes. The changes proposed are to allow for the construction of duplexes, triplexes and fourplexes in Residential areas. This will enable amendments, but a new plan will need to be developed in 2020.

The Motion was made by Councillor Howse to request the opinion of PRAC on the presented changes to the Rural Plan, By-law 2019-03. Seconded by Councillor MacMullin. Motion carried.

The Motion was made by Deputy Mayor Corey to read By-law 2019-03 A BY-LAW TO ADOPT THE VILLAGE OF HARVEY RURAL PLAN. Seconded by Councillor MacMullin. Motion carried.

The Mayor read the By-law 2019-03 A BY-LAW TO ADOPT THE VILLAGE OF HARVEY RURAL PLAN by title for 1st reading.

Following the reading, the date of May 30, 2019 at 7:00 pm was set for a Public Hearing on the By-law for residents.

- Charlie Little Road Sewer Project update – The Clerk reported that the tenders were to be opened on May 14th and a final decision would be made then. Fifty-eight hookups have been requested with deposits of \$113,980. The full amount will be due as soon as the project is approved by the Provincial Government. Easement agreements and land purchase have been put on hold until approval. There will also be a decision on whether applicants with empty lots will be permitted. Three have paid deposits.
- Lakeshore Improvement Plan – Councillor Howse proposed that barriers could be put up between the beach area and the driveway to prevent open access to the driveway. This would funnel pedestrians through a particular area rather than all the way across and would improve pedestrian safety. There was also discussion of the comments from the bass fisherman on the proposed changes to the boat launch access. This will need further investigation. Councillor Howse attended the weigh-in at the end of the Bass Derby held on May 4th.
- Sewer service for Hanselpacker Rd – Deputy Mayor Corey reported that he had met with the engineer from Crandall Engineering to look at the location. This would be to

add three users with the potential for two more in the future. Crandall did not have the estimate completed in time for this meeting.

- Chip sealing village streets – Katherine suggested that Dillon Consulting be hired to produce the chip sealing tender for issue. She was given an approximate price of \$3000. The roads in order of priority are Hanselacker Rd, Poplar Lane, Creamery Lane (past ambulance bay).
- Building Assessment Quote & Call for Proposals – Katherine reported that the estimate from Dillon Consulting to complete a full building condition assessment for the Rec Centre would be \$21,428 + HST. As there is no provincial funding assistance for infrastructure this year, it was decided to put the assessment on hold but be ready when funding becomes available. There was a Call for Proposals but it seems to be for existing projects or those ready to be done immediately.

5. New Business

- Community Update – Dan Fletcher
 - Trails system grant – Dan reported that the Hospital Foundation is looking at establishing a walking trail behind the Health Centre with a grant. Sheryl Pepin is the lead.
 - Community postcard – The Hospital Foundation is creating a postcard with community contacts for new people moving into the area. The suggestion is to give it to realtors for distribution to new owners. Dan asked for Council feedback when the draft is ready.
 - Community Action Day – The 3rd Annual Community Action Day was a success with three participants from the Village. One topic was discussion of the new McAdam template for accessing mental health services. A new topic this year was affordable housing.
 - Community Days Schedule/Fireworks & Donation – Dan reported that there is a big concert in Moncton on the same night as the planned concert at the Lakeshore. The Committee is looking at having the Fireworks on Saturday night and their concert on Friday night. Dan asked for a Village donation to the Community Days 2019.

The Motion was made by Deputy Mayor Corey to provide a \$500 donation to Harvey Community Days. Seconded by Councillor MacMullin. Motion carried.

- Beautification / Lakeshore Revitalization Update – Dan asked what was happening with the proposal from the Lakeshore Revitalization Committee report as it didn't seem like anything was being done on moving things forward. Deputy Mayor Corey complemented the Beautification Committee on their ongoing work with the baskets and gardens. He also stated that significant funding is being planned for future years but this year will be spent on assessing priorities and costing the plans.

It was also stated that the Village needs to have authority over the property before significant money can be spent. The main property is currently owned by the Harvey Improvement Association and leased to the Village. The section closest to the tracks is leased from NB Southern Railway.

Councillor Howse stated that Council is happy with the work done to date by the Committee. Committee members included John Robison, Ian Little, Cathie Ayer, Nicole McCann, Lynn Melanson, Dan Fletcher and Penny Lester.

- Community Calendar Grant – Dan reported that he is seeking a grant to update the community calendar to be able to search for specific activities.

- Recreation/Wellness Director Update – The Prince William LSD Committee are in favour of supporting the position but need to ask the residents before a commitment can be made. This will take a couple of months.
- Relay Around Harvey - June 8 – A 70 km relay around the greater Harvey area will be taking place on June 8th, beginning at the Fiddle at 9:00am. Council members were invited to the start and to the finish at the Lakeshore. This is a fundraiser for Harvey Helps. Last year the relay went from Harvey to McAdam.
- Proclamation of Disability Awareness Week – May 26th to June 1st, 2019
- Gas Tax Top up - Katherine reported that the Federal Government is providing an additional one-time amount to municipalities. The Village amount is \$27,044.
- Rural Community Update – Councillor MacMullin reported that three members of the original committee have arranged a meeting with the new provincial minister for Environment and Local Government on May 16th. Committee members involved are Councillor MacMullin, Pat Carlson and Dan Fletcher. Councillor MacMullin presented a copy of the presentation paper giving a project summary.

6. Correspondence

- Invitation to Grand Opening of “Hanwell Place” - RSVP Required. Mayor Gamblin, Deputy Mayor Councillor MacMullin and Clerk Katherine to attend.
- UMNZ Zone 5 Meeting - May 9, 2019 – there was a suggestion that we may be in the wrong zone for this association.
- Nature in the City – presentation May 9, 2019
- Chimo Helpline – poster – may consider donating to this organization next year. Include at budget time.

7. Clerk’s Report

- Bank Balance Report & Transactions By Accounts Report
The Clerk also reported that the deposit from the Municipal Capital Borrowing Fund will be made on May 14th for the tractor loan.
The motion was made by Councillor Howse to approve the Bank Balance report and the Transactions by Accounts Report as presented. Seconded by Deputy Mayor Corey. Motion carried.
- Pay Increases for 2019 – the request was made for the annual 2% pay increase.
The Motion was made by Councillor MacMullin to increase staff wages by 2% on the hiring anniversary date. Seconded by Councillor Howse. Motion carried.

8. Adjournment

A motion to adjourn the meeting was made by Councillor Howse and seconded by Deputy Mayor Corey at 9:50 pm. Motion carried.

Certified Correct,

Katherine Henry
Clerk

Winston Gamblin
Mayor