

MINUTES – VILLAGE OF HARVEY

Regular Meeting
Aug 17, 2022
7:00 P.M. Village Office

1. Call to order, adopt agenda, approval of Minutes of the previous meeting held on July 13, 2022.

In attendance: Mayor Gamblin, Deputy Mayor Corey, Councillor Davis, Councillor MacMullin, Village Manager-Tom MacDonald and Village Clerk-Katherine Henry were in attendance.

The Meeting was called to order by Mayor Gamblin at 7:00 pm.

Councillor MacMullin moved to approve the adoption of the agenda. Seconded by Councillor Davis. Motion carried.

Deputy Mayor Corey moved to approve the adoption of the previous Meeting Minutes from July 13, 2022. Seconded by Councillor MacMullin. Motion carried.

2. Manager’s Report

- a) Project List and Updates

A summer project list was circulated and discussed.

Summer Projects 2022

Name	Est Completion Date	
Line painting		Northside Paving completed July 19 th . Additional cost of \$350.
Street sweeping	Aug 31	Tom has some more streets to complete. Spruce St and parts of Birch and Cherry are completed
Culvert repairs	Aug 31	Culvert replacement was completed at 8 Spruce St. Tom has sourced pipe from McKays that is cheaper than the white pipe. It is \$5.45/m and available next week.
Sidewalk repairs		Cretemaster has provided pricing of \$255/slab + travel. Can share travel costs with Senior’s Complex. Council approved the work up to our budgeted amount.
Fill ruts at Welcome Sign	Aug 31	Ruts created when sign was installed in 2021.
Scrubber enclosure	Aug 31	Design discussed with Chad Targett. Quote has not been received.
Lakeside trail chipping	Aug 31	Trail work continues. Gravel is being laid and the bridges are being constructed. Deputy Mayor Corey stated that the wider entrances created during construction will need to be blocked off and suggested the old power poles that were on the property could be used.
Set timing on lagoon aerators	Aug 31	Electrician is scheduled for tomorrow. Council also approved adding some lighting and outlets to the maintenance shed extension while he is there.

Install signpost @ Robison Cres	Aug 31	Waiting for David Chessie to do the install.
Install park signs		The park signs have been temporarily installed on telephone poles. Permanent posts will be installed next spring
Washroom at Lakeshore	Aug 31	DA Williams will finish up soffit work on the roof. The safety grab bar needs to be installed. Met with RDC rep and funding may be available.
Maintenance shed extension		Completed
Sewer install at Curling Club		Completed. Costs were \$2,000 over bid price from 2020 due to increases in materials and fuel. Motion by Councillor MacMullin to pay the extra charges, seconded by Deputy Mayor Corey. Motion carried.
Rural Transportation Study	Feb 1, 2023	Project has started. Information on the study is in the Lionews, Facebook and Village website.
Cherry Street Drainage		Estimates prepared by MacKays & Cummings
Drainage behind Smith's Store		Tom would like to have Infraspac check the culvert to see why it isn't draining into Route 636 piping.
Sewer connection on Spruce St	Oct 1, 2022	Quote received from MacKays. Waiting for Sussex to check feasibility and pricing before confirming with MacKays.
Sewer connections on Hanselacker Rd	Oct 1, 2022	Will get quote received from MacKays. Waiting for Sussex to check feasibility and pricing.
Sidewalk on Route 636		Grant awarded. Hogan Paving contacted for pricing.
Pavilion		Grant application submitted. Waiting for funding.

- b) Snowblower – The Village Manager suggested that a new snowblower may be needed next winter to ensure reliability of service. The current one is six years old and has undergone many repairs over recent years. Council asked him to check with the Kyoti dealer first to see what they have and cost as well as possible trade-in value. He was asked to get two other prices for comparison for the September meeting.
- c) Gate at Maintenance Shed – The Village Manager would like to have a gate at the road entrance to the Maintenance Shed. Council directed him to get cost estimates and a plan for where it would go.

3. Business Arising from the Previous Minutes

- a) Donation of land from private owners – Documents have been signed by the donors and returned to the Village lawyer for signing by the Mayor and Clerk. The lawyer is on holiday for two weeks, so a signing appointment has been tentatively scheduled for Sept. 6th.
- b) Local Governance Reform Update – Two open house drop-in sessions are being planned with an opportunity for the public to ask questions about the process and provide information on the wards as well as how to run in the election. One will be held in Prince William and one in Manners Sutton. Elections for the new Council will be held on Nov. 28th. Budgets are being developed for next year and a budget discussion meeting will be held with the Facilitator and Advisory Committee on Sept 19th. The Transition group has discussed the salaries for the new Council but these have not been published yet. Mayor Gamblin reported that many are not happy with the extra services that will be provided by the RSCs and their costs to the entities.

These are new services such as Economic Development and Tourism. It was also confirmed that members of the transition advisory group can remain on the group while running for election in the Harvey RC.

- c) Rural Transit Solutions Fund Progress – Bi-weekly Zoom meetings are held with Dillon and plans are discussed.
- d) Municipality Week September 19th-25th – AMANB sent out a document with suggestions of activities that could be done during Municipality Week. Deputy Mayor Corey would like to have a Goodbye to the Village event of some sort. Decisions on when to have it and where (inside or outside), drop-in or presentation. Deputy Mayor Corey will send out suggestions to Council later in the week.
- e) RSC Planning Report - Five (4) building or development permits issued to date in 2022, including a permit for a home at 23 Robison Crescent (see separate report);
- f) Drainage across empty lot on Cherry Street – Pictures of flooding on a vacant lot on Cherry Street were sent to the Village. The drainage program could reduce the water flow across the property by removing the culvert under the road. The Clerk was asked to check with the Planning Department about moving the ditch drainage to property lines.

4. New Business

- a) BY-LAW No. 2022-3 – Building By-Law

A Motion by Deputy Mayor Corey, seconded by Councillor MacMullin that the Mayor present first reading of By-Law 2022-3, BEING THE BUILDING BY-LAW FOR THE VILLAGE OF HARVEY. MOTION CARRIED.

A Motion by Deputy Mayor Corey, seconded by Councillor MacMullin that the Mayor present second reading of By-Law 2022-3, BEING THE BUILDING BY-LAW FOR THE VILLAGE OF HARVEY. MOTION CARRIED.

Clarification was requested on Section 3(a)(iii) and Section 12(b).

- b) Ramp Separating at Lakeshore – There was a report that the boat ramp pieces are separating. The Clerk has contacted the installer to see if a repair can be done. The ramp was installed in July of 2017.
- c) RCMP's Online Crime Reporting system – The Clerk reported that the RCMP have developed a website where people can report non-emergency incidents online rather than through a phone call. This may make it easier for people to report crimes. This information will be put on the website and Facebook page.
- d) Declaration of Fetal Alcohol Spectrum Disorder (FASD) Awareness Month – September
The motion was made by Councillor MacMullin to have the Mayor declare September as Fetal Alcohol Spectrum Disorder (FASD) Awareness Month. It was seconded by Deputy Mayor Corey. Motion carried.
- e) Request from Harvey Community Days-Dan Fletcher
Council congratulated the Harvey Community Days Committee on a great Community Days week! Dan reported that few events were held at the HMCC this year and would like to move one of the buildings from the HMCC parking lot down to the Lakeshore Park to be used during Community Days and possibly other events through the summer. Deputy Mayor Corey

reminded Dan that the Village only leases the property from the Harvey Improvement Association and NB Southern. If those leases were to terminate, any buildings would need to be removed so the building would have to be on blocks only. Dan was asked if the building would need power and water. Dan replied that power would be needed but water would not be essential but would be nice to have. The size is approximately 12' x 24'. A location for the building would need to be determined. Other questions included who will manage its use, who will insure the building, and what will be it be used for. Council gave tentative approval for putting the building at the Lakeshore Park but would like to know the location and have the questions answered before final approval.

5. Correspondence

6. Clerk's Report

a) Bank Balance Report

The balances are adjusted to reflect any outstanding cheques or deposits.

b) Transactions By Accounts Report

The Clerk presented the Transactions By Accounts Report. This report shows all the transactions on the general bank account for the Village from the previous meeting to today.

c) Payroll Summary Report

The Clerk presented the Payroll Summary Report. This report shows the hours worked for all regular employees on a bi-weekly basis for the year to date.

d) The Clerk presented the Income Statement for the year to date with a comparison to the annual budget.

A motion was made by Councillor MacMullin and seconded by Deputy Mayor Corey to approve the reports as presented. Motion carried.

7. Adjournment

A motion to adjourn the meeting was made by Councillor Davis and seconded by Councillor MacMullin at 9:25 pm.

Certified Correct,

Katherine Henry
Clerk

Winston Gamblin
Mayor