

MINUTES – VILLAGE OF HARVEY

**Regular Meeting
Nov 16, 2022
7:00 P.M. Village Office**

1. Call to order, adopt agenda, approval of Minutes of the previous meeting held on Oct 12, 2022.

In attendance: Deputy Mayor Corey, Councillor Davis, Councillor MacMullin, Village Manager-Tom MacDonald and Village Clerk-Katherine Henry. Mayor Gamblin attended by phone.

The Meeting was called to order by Mayor Gamblin at 7:05 pm.

Councillor MacMullin moved to approve the adoption of the agenda. Seconded by Councillor Davis. Motion carried.

Councillor Davis moved to approve the adoption of the previous Meeting Minutes from Oct. 12, 2022. Seconded by Councillor MacMullin. Motion carried.

2. Manager's Report

- a) Project List and Updates - The project list was circulated and discussed.

Name	Est Completion Date	
Scrubber enclosure	Oct 28	Completed by Edward Christie. Looks good. Siding needs to be cleaned.
Set timing on lagoon aerators	Nov 9	Anthony Clark from ET Mechanical completed on Nov 8. The blowers in the Lagoon have been set to run for 12 hours for each blower so that there is one running all the time. The previous set up had one blower running overnight and another running for one hour from 12pm to 1pm. The e-coli numbers were high, and this should resolve that. There will be a higher cost for electricity.
Washroom at Lakeshore	Nov 30	Lakeshore washroom-has been winterized by Brad Duncan. The pump should be pulled out in the spring to make sure there are no rocks in the tank before starting up. Still need to modify and install the grab bar to close out the building permit.
Drainage behind Smith's Store	Oct 28	Tom would like to have Infraspac check the culvert to see why it isn't draining into Route 636 piping.
Sewer connection on Spruce St	Oct 24	Completed
Sewer connections on Hanselacker Rd	Oct 31	Sussex was up to look at the work. Pricing provided. Cost is high for directional drilling.
Fiddle Repair	Spring	Fiddle taken to Island View Auto Body for repair
Sell JD Snowblower	Dec 15	Need to take pictures and post on Kijiji and marketplace

- b) Charlie Little Lift Station pipe failure – Tom is still waiting for Dwayne Brewer to update the instruments that measure the water heights in the wet well. The system is working fine using the floats but there is no alarm notification working to let him know if there is a problem.

3. Business Arising from the Previous Minutes

- a) Local Governance Reform Update – The Clerk reported that the garbage contract for Manners Sutton will be going to re-tender. Council asked about increases to the Fire Department budget. This will be managed through Brittany Cain, an LSD Manager for Regional Service Commission 11 in 2023 until the new Rural Community can pass a Fire By-law to take on management.
- b) Rural Transit Solutions Fund Progress – The video has been produced and extra cards have been ordered for mail out for the survey. We need a good response rate to be able to analyze the data.

4. New Business

- c) New Admin Computer – The Clerk reported that she had purchased a new laptop to replace the old one which would no longer boot up. The cost was \$890 plus tax. Most of the files were restored from the back up external hard drive but some OneNote files and a scanner app were missing. The old desktop unit could still be taken for repair if someone can be found.

5. Correspondence – none to report

6. Clerk's Report

- a) Bank Balance Report
The balances are adjusted to reflect any outstanding cheques or deposits.
- b) Transactions By Accounts Report
The Clerk presented the Transactions By Accounts Report. This report shows all the transactions on the general bank account for the Village from the previous meeting to today.
- c) Payroll Summary Report
The Clerk presented the Payroll Summary Report. This report shows the hours worked for all regular employees on a bi-weekly basis for the year to date.
- d) The Clerk presented the comparative Income Statement for the year to date

The year end allocations will need to be approved at the end of the year between accounts and to the reserve funds, if required.

A motion was made by Deputy Mayor Corey and seconded by Councillor MacMullin to approve the reports as presented. Motion carried.

7. Adjournment

A motion to adjourn the meeting was made by Deputy Mayor Corey and seconded by Councillor Davis at 8:15 pm.

Certified Correct,

Katherine Henry
Clerk

Winston Gamblin
Mayor