

## **MINUTES – VILLAGE OF HARVEY**

**Regular Meeting  
Oct 12, 2022  
7:00 P.M. Village Office**

1. Call to order, adopt agenda, approval of Minutes of the previous meeting held on Sept. 14, 2022.

In attendance: Mayor Gamblin, Deputy Mayor Corey, Councillor Davis, Councillor MacMullin, Village Manager-Tom MacDonald and Village Clerk-Katherine Henry were in attendance. Ian Morgan from Dillon Consulting also attended as a guest.

The Meeting was called to order by Mayor Gamblin at 7:00 pm.

**Councillor MacMullin moved to approve the adoption of the agenda. Seconded by Councillor Davis. Motion carried.**

**Deputy Mayor Corey moved to approve the adoption of the previous Meeting Minutes from Sept. 14, 2022. Seconded by Councillor MacMullin. Motion carried.**

2. Manager's Report

a) Project List and Updates - The project list was circulated and discussed.

### **Projects 2022**

| Name                                | Est Completion Date |  |
|-------------------------------------|---------------------|--|
| Street sweeping                     | Oct 28              | Tom has some more streets to complete. Spruce St and parts of Birch and Cherry are completed   |
| Scrubber enclosure                  | Oct 28              | Second quote requested.  |
| Lakeside trail                      | Oct 31              | Trail work on far end is complete. Section nearest the Village needs some clearing. Requires a WAWA permit but the deed isn't registered yet to apply. |
| Set timing on lagoon aerators       | Oct 30              | Waiting for Anthony Clark from ET Mechanical   |
| Install signpost @ Robison Cres     | Oct 12              | Completed today, Oct 12  |
| Washroom at Lakeshore               | Oct 31              | Washroom is now closed and will be closed for the season. Need to modify and install the grab bar to close out building permit.                        |
| Drainage behind Smith's Store       | Oct 28              | Tom would like to have Infraspac check the culvert to see why it isn't draining into Route 636 piping.   |
| Sewer connection on Spruce St       | Oct 21              | Confirmed by email with MacKays. Start date mid-October.   |
| Sewer connections on Hanselacker Rd | Oct 31              | Sussex was up to look at the work. Waiting for them to provide pricing.  |
| Fiddle Repair                       | Nov 30              | Fiddle taken to Island View Auto Body for repair   |

The Village Manager also reported that the dock at the lakeshore is out, the picnic tables have been put away for winter and that Sansom had completed the generator service at the Lift Station. He asked about selling the old snowblower. This should be posted for sale at a price to be determined. It was \$4,000 purchased new five years ago. A suggested price was above \$650.

### 3. Business Arising from the Previous Minutes

- a) Local Governance Reform Update – A budget meeting was held on Sept. 26 and a second one is scheduled for Oct. 24<sup>th</sup>. This will be the final meeting before budgets are submitted to the province for review. There are still a number of costs that are unknown such as RCMP costs. Nominations are now open for Council positions with a closing date of Oct. 28<sup>th</sup>.
- b) Rural Transit Solutions Fund Progress – Bi-weekly Zoom meetings are held with Dillon and plans are discussed. A draft of the online survey has been prepared and some have tested it. The Clerk asked Council to try it and provide feedback. Dillon is also preparing a mail out and a script for a video launch of the survey on Facebook.
- c) Planning Report – The Clerk presented the Planning Report from the Southwest Regional Service Commission. No new permits issued in the report period.  
Applications in report period:
  - One new fence application for 1943 Route 3 (the duplex beside the bank);
  - One older building permit application for 35 Birch Street from the end of September (still requires application payment and construction plans).

SNBSC also reported that they are working on a process with RSC 11 to orchestrate a file transfer of all building permits for the Village of Harvey and Manners Sutton by December 31<sup>st</sup>, 2022.

### 4. New Business

- a) Sidewalk – Ian Morgan from Dillon Consulting attended the meeting to update Council on the options for the sidewalk now that Federal funding can be provided. There are two paths to consider-the west or east sides of the road. On the west side there are utility poles and a driveway/roadway along the side of Smith's Store which is not ideal. On the east side, it would start across from the sidewalk through Davis Park. There is an open ditch in front of the old pub property and a number of trees would have to be removed in front of 12 Route 636 and possibly a retaining wall built. Ian said he could look at modelling of both options for construction estimates and get pricing for relocating utility poles. He was asked about the price difference for an asphalt pathway rather than a concrete sidewalk. Ian said asphalt is usually cheaper for construction costs but doesn't last as long. Council stated concrete is the preference. The tender would have to be done through NBON with a selection of contractor before Nov 28<sup>th</sup> by the current Village Council.
- b) Pay Increase for Village Manager Backup – The Clerk reported that the charge out rate had been increased for the DTI Water Testing Contract and that the Village could consider increasing the rate of pay for the backup employee for the water testing. After reviewing the current rate of pay, the charge out rate and the pay rate for the Village Manager, the following motion was made.

**Deputy Mayor Corey made the motion to increase the rate of pay for Greg Rowan, backup support for the DTI Water Testing Contract to \$18.00/hr for regular time and \$27.00/hr for overtime. Seconded by Councillor Davis. Motion carried.**

- c) Plowing Robison Crescent – The Clerk reported that Robison Crescent would not be chip sealed

this year but would be brought up to grade for chip sealing in the spring of 2023. DTI has indicated that they will not plow the road that is not completed and the addition of this road would not be made until January of 2023 at the earliest. Floyd Thompson has said he will be clearing the driveway again at the Best Beginnings Pre-School and would be willing to clear Robison Crescent to this point for the winter season at the same rate as last year - \$75.00 per plow. With the new sand spreader for the sidewalks, the Village Manager may be able to spread sand, if required.

**The motion was made by Councillor MacMullin to renew Floyd Thompson's contract until May 30<sup>th</sup>, 2023. It was seconded by Deputy Mayor Corey. Motion carried.**

- d) Grant from RDC for Washroom Construction – The Clerk reported that the Regional Development Corporation has announced that they will make a contribution of 50% of the cost of the lakeshore washroom construction pending review of all costs.
- e) UMN Conference – Councillor Davis reported that he did not attend the Conference as he had received no information about the schedule or events. The Clerk reported that he had been registered in July and would follow up with UMN to see why there was no communication.

5. Correspondence – none to report

6. Clerk's Report

a) Bank Balance Report

The balances are adjusted to reflect any outstanding cheques or deposits.

b) Transactions By Accounts Report

The Clerk presented the Transactions By Accounts Report. This report shows all the transactions on the general bank account for the Village from the previous meeting to today.

c) Payroll Summary Report

The Clerk presented the Payroll Summary Report. This report shows the hours worked for all regular employees on a bi-weekly basis for the year to date.

d) The Clerk presented the comparative Income Statement for the year to date

**A motion was made by Deputy Mayor Corey and seconded by Councillor MacMullin to approve the reports as presented. Motion carried.**

7. Adjournment

**A motion to adjourn the meeting was made by Councillor MacMullin and seconded by Councillor Davis at 9:20 pm.**

Certified Correct,

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Katherine Henry  
Clerk

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Winston Gamblin  
Mayor